

## Pivot-RP login and profiles

Great help sites:

[https://knowledge.exlibrisgroup.com/Pivot/Training/A\\_Getting\\_Started\\_with\\_Pivot](https://knowledge.exlibrisgroup.com/Pivot/Training/A_Getting_Started_with_Pivot)


[https://knowledge.exlibrisgroup.com/Pivot/Training/C\\_Working\\_with\\_Pivot\\_Profiles](https://knowledge.exlibrisgroup.com/Pivot/Training/C_Working_with_Pivot_Profiles)

- 1) Go to <https://pivot.proquest.com/>

**Pivot-RP™**

**Sign in to Pivot-RP**

**Using my institution's credentials**

 Use login from my institution

OR

**Using my account credentials**

Email

alison.pearks@ucdenver.edu

Password

.....

[Forgot your password?](#)

Sign In

Don't have an account? [Create account](#)

- 2) You can either sign in using institutional credentials or by setting up a user name and password. To use institutional credentials:
  - a. Click the “Use Institutional Login Credentials” button
  - b. Select “University of Colorado at Denver” from the dropdown list
  - c. Click “Create my account”

**Create your Pivot-RP Account**

You must be affiliated with an institution that subscribes to Pivot-RP in order to create an account.

**There are two ways to create an account and access Pivot-RP.** Some institutions allow you to use your institutional login credentials, **or** you may use your institutional email address as your user ID and create a password of your choosing.

Choose an option below. Once your account is created, you will receive a verification email.

Use Institutional Login Credentials

OR

Use Email Address/Create Password

**Sign in with your institution**

Choose your Institution

[If your institution is not listed sign up using your institution email](#)

Create my account

The first time after signing in with your institutional credentials you will be prompted to verify your name, institutional email address, and accept our privacy consent

Already have an account? [Sign in here](#)

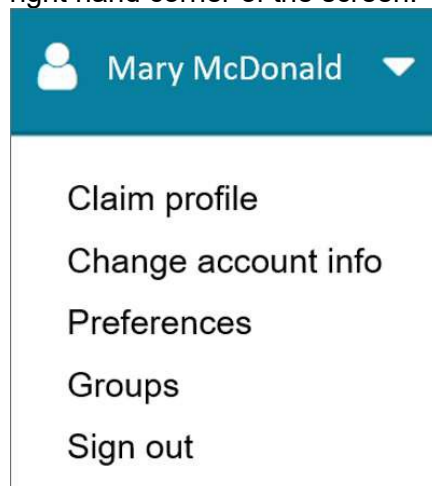
To use a username and password:

- Click the “Use Email Address/Create Password” link
- Fill in all required fields – use your institutional email address
- Create a password
- Select University of Colorado Denver from the Institution dropdown list
- Click the “create my account” button – this will generate a verification email from Pivot-RP to be sent to your institutional email address
- Click on the URL in the email to verify your email.

g.


- Pivot-RP has set up profiles for many faculty. If you don't see a profile, you can create one. Information in your profile will help Pivot-RP send you appropriate funding opportunities. To claim your profile:

- On the home screen, once you have logged in, click on your name in the upper right hand corner of the screen:



- Select the option titled “Claim Profile.”
- There may be more than one person with a similar name in the profile list. If so, you will get this screen:

[Home](#)
[Funding](#)
[Profiles](#)
[Conferences](#)
[Awarded Grants](#)
[News](#)



**Claim your profile** [Skip & Claim later >](#)

Our editors create profiles on your behalf.

Claiming your Profile enables you to get automated funding recommendations based on your research interests, increase visibility of your work, find potential collaborators, and more.

We found more than one profile matching your name.

[View Matches & Claim Profile](#)

- Click on the “View Matches and Claim Profile” button
- d. You will then see a list of possible profiles:

[Home](#)
[Funding](#)
[Profiles](#)
[Conferences](#)
[Awarded Grants](#)
[News](#)

[Search](#)
[Announcements 47](#)
[HELP](#)

**Select your profile**

Your name:

**Institution**

☒ COS QA University: 0

☒ Outside Institutions: 27

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Can't find your profile?

[Create your Profile](#) in just a few, quick steps.

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Is 'your' profile already claimed?

You may have another account.

[Contact us](#) for assistance.

**27 Results** [Sort](#)

McDonald, Mary

Associate Professor

Special Education

Department of Specialized Programs in Education

School of Education

Hofstra College of Liberal Arts and Sciences

Hofstra University

[This is me](#)

McDonald, Mary Ruth

Professor

Department of Plant Agriculture

Ontario Agricultural College

University of Guelph

[This is me](#)

McDonald, Mary G.

Homer C. Rice Chair

School of History and Sociology

Ivan Allen College of Liberal Arts

Georgia Institute of Technology

[This is me](#)

- e. Select the appropriate profile. Pivot-RP will send a confirmation email with a verification link in it if your institutional email matches the email in the profile.
- f. If you have had a Pivot account before, or if your profile appears to be already claimed, click the “contact us” link on the left side of the screen.

[Home](#)
[Funding](#)
[Profiles](#)
[Conferences](#)
[Awarded Grants](#)
[News](#)

[Search](#)
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**Select your profile**

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School of History and Sociology

Ivan Allen College of Liberal Arts

Georgia Institute of Technology

[This is me](#)

- g. If you can't find a profile and need to create one, click the "create your profile" link on the left side of the screen

Select your profile

Your name:

**Institution**

☒ COS QA University: 0

☒ Outside Institutions: 27

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School of History and Sociology  
Ivan Allen College of Liberal Arts  
Georgia Institute of Technology

- h. If you need to create your profile, the name you used when you set up your account will be the name used to create the profile. You will be asked if you published under any other name:

## Create your Profile

1 ————— 2 ————— 3

We will create your profile for Pivot using the name:  
Mary Kay McDonald

Have you published under any other names?

- i. Once you have provided all requested information, you will be given a chance to add additional email addresses to your profile. Remember, you must create the profile using your institutional address.

## Create your Profile



We will use this email to create your profile:

marykay.mcdonald@proquest.com

Other emails (past and current)

Continue

Community of Scholars

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- j. You will be asked to provide information on your current institutional affiliation

## Create your Profile



Almost done. Please add more details about your current affiliation.

Organization

COS QA University

Department

Biology, English, ...

Role

Professor, Lecturer, ...

Time Period

Year or date

—

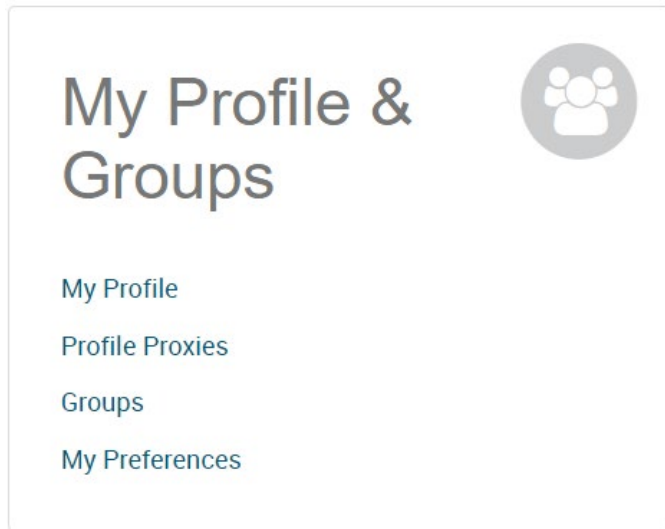
Finish

Community of Scholars

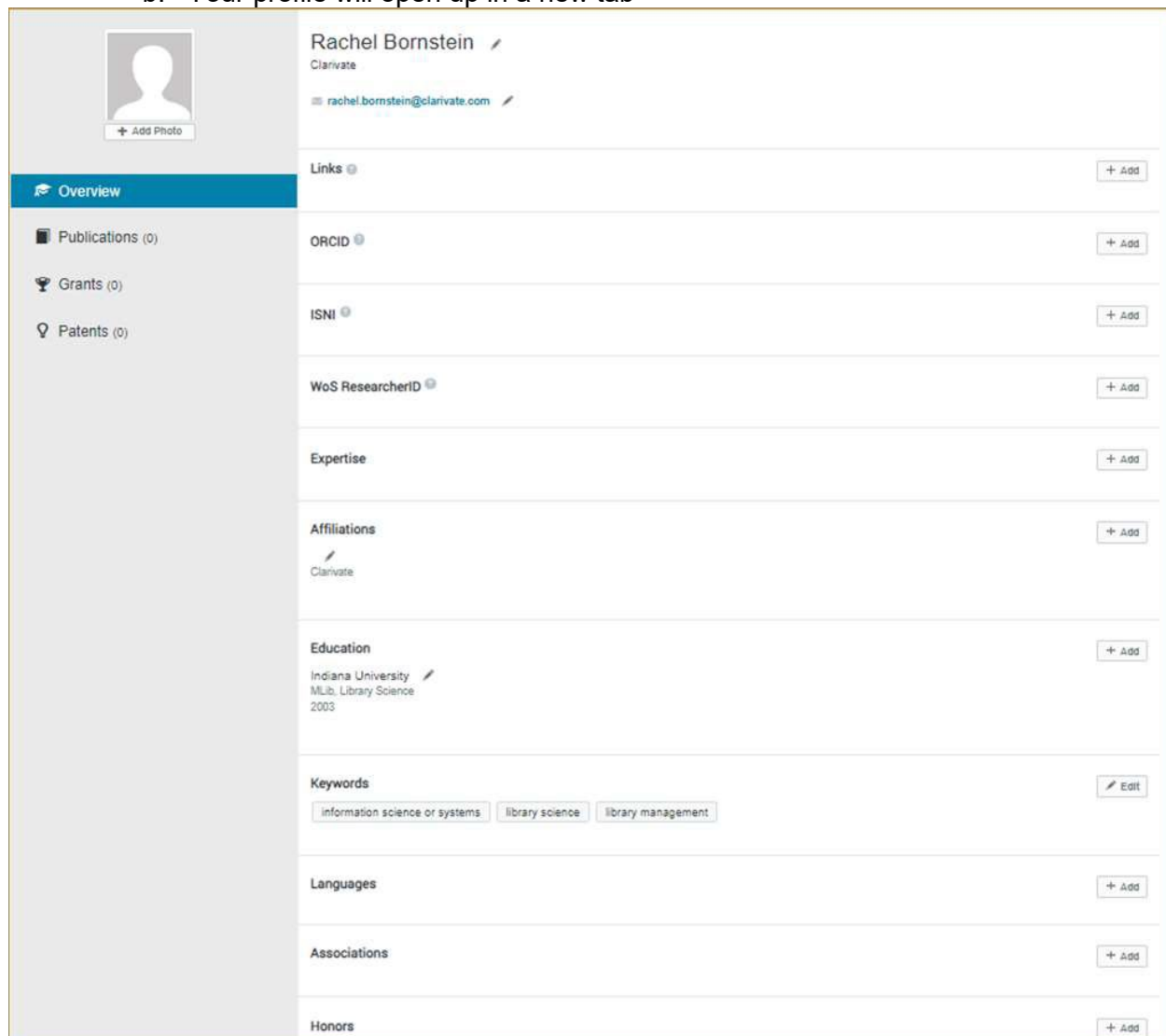
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- k. When complete, click “Finish” to set up your profile.
- 4) The more completely you fill out your profile, the better Pivot-RP can match opportunities to your expertise. Additionally, other people will be able to find you in Pivot for collaboration opportunities. To edit your profile, access your profile by clicking on “My Profile” on the main page.



- a. Click on the "edit profile" button next to your name.
- b. Your profile will open up in a new tab



- c. At a minimum, enter a link to your ORCID profile and upload or link to a copy of your CV. This will allow Pivot-RP to import your publications. However, the more information you provide, the better the search results. This is particularly relevant when selecting keywords.
- d. When you are done, click “done” in the upper right corner and close the tab.
- e. On the original page, click “close” to close the edit profile box. This will re-load your profile.